



EETC Technician Certification

HOW TO RECERTIFY

In order to make it easy for you to recertify there are now two ways you can maintain your EETC Technician Certification status.

1. You can retake the certification test in your specific area(s).
2. You can submit documentation of continuing education in your specific area(s).

1. TAKING THE TEST

If you prefer to take the test again you will need to complete the standard “EETC Technician Certification Registration Form”. Be sure to check the box marked “Recertify by taking test”. Before completing the application you will need to contact your nearest Test Administrator to schedule a test time and date. You can locate your closest test administrator by visiting the EETC web site at www.eetc.org for a list of test proctors that serve your area. You can also contact the EETC Certification Center at (414) 973-4534 for a test proctor. When completing the application be sure to include the test location information and payment. If you pass the test, you will be recertified for an additional three years and receive a new certificate.

2. USING CONTINUING EDUCATION TO RECERTIFY

In order to simplify the recertification of technicians, the EETC has designed a new option that will allow technicians to use their continuing education and manufacturer service schools as credit towards recertification. This program will allow technicians to submit copies of training certificates and original certification letter in lieu of taking the EETC Technician Certification tests again. If you qualify, you will be recertified for an additional three years. **Note: If you are are a power equipment distributor representative you will not need to include certificates with your application.**

Listed below are the criteria needed to recertify. You must meet the minimum criteria for each specific area. For example, if you are certified in two-cycle, you must maintain a master technician status from any two-cycle manufacturer or attend three two-cycle manufacturer/distributor update seminars. Attending one semester at a technical school or one one-week manufacturer school in two-cycle engines also qualifies you.

Because electrical systems are part of many manufacturers’ products, to qualify for Electrical Recertification you must attend a minimum of three, various manufacturer/distributor update seminars. This can include two-cycle or four-cycle manufacturers or one semester at a technical school or one one-week manufacturer school.

To qualify in hydraulics you must maintain master technician status from a hydraulics Smanufacturer or attend three update seminars from a manufacturer/distributor that uses hydraulic drive systems on their products, or attend one semester at a technical school or one one-week manufacturer school that has training in hydraulics.

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In order to recertify without taking a certification test, you will need to:

1. Submit a copy of your manufacturer master technician certificate in your area of recertification.

-OR-

2. Submit copies of three manufacturer/distributor update seminar certificates. Example 1: three, two-stroke update seminars from any two-stroke manufacturers to qualify for your two-stroke recertification. Example 2: three, four-stroke update seminars from any four-stroke engine manufacturers to qualify for your four-stroke recertification.

-OR-

3. Submit a copy of a certificate received from attending one semester at a technical school or a one-week manufacturer school with training in your area of certification.

-AND-

4. Submit a copy of the Application For Recertification and payment. Your payment goes toward maintaining your records in our data base and sending out your new three year certificate.

Please complete the attached Application For Recertification form. Submit your completed form and appropriate certificates along with your payment of \$47.00 (\$37 for students). Make checks payable to EETC. (NOTE: Be sure to make copies of your recertification application for your records.) **Send all of this information to the address on the application.**

Note: To ensure your privacy and security we have changed both the test registration form and the recertification form. We no longer require your social security number for tracking. We have replaced that with your birth date and the last three digits of your social security number so that we can connect you with past tests that you have taken.



Two Cycle

Four Cycle

Electrical

Generator

Drivelines

Compact Diesel

Reel Technology



APPLICATION FOR RECERTIFICATION



PERSONAL INFORMATION *Please Print*

Last Name: _____ First Name: _____ MI: _____

Home Address: (nnumber, street, apt #, po box) _____

City: _____ State: _____ Zip Code: _____

Home Phone: (_____) _____ - _____ E-mail: _____

Birth Date: ____/____/____ US Citizen only: Last three digits of your social security number :
mm dd yy Non US: last three digits of your phone number:

EMPLOYMENT INFORMATION *Please Print*

Current Employer (Company Name): _____

Work Phone: (_____) _____ - _____ Fax: (_____) _____ - _____

Work Address: (no P.O. Boxes) _____

City: _____ State: _____ Zip Code: _____

Please check this box if you want certification information released to your employer.

(Your employer will have to request this information. We will not send it automatically.)

I am applying for recertification in: Two-Cycle: ____ Four-Cycle: ____ Hydraulics: ____
Electrical: ____ Compact Diesel ____ Generator: ____

FOR OFFICIAL USE ONLY

Original date of certification

RECERTIFICATION FEES

Recertification Fee: \$47.00 per test (\$37.00 Students) If you are a student at a tech school - ID number: _____

TOTAL DUE: \$ _____ Check / Money Order Enclosed (*make payable to EETC*) or charge to my:

VISA Master Card. Card No: _____ CID No: _____

Name on Card: _____ Exp. Date: ____/____

Billing Address: _____ Zip: _____

Signature: _____

Please submit this form along with copies of training certificates that verify the above criteria. Be sure to make copies of this form for your records. If you have any questions please contact:
Jim Roche - Phone: (262) 567-9100
E-mail: eetc@eetc.org
Website: www.eetc.org

Mail this completed form with fees to:

EETC Certification Center
10850 W. Park Place, Suite 1200
Milwaukee, WI 53224-3635
Phone: 414-973-4534
Fax: 414-973-4357